

DOE ARRA Amended Local Plan – Cover Page

Due Date **October 30, 2009**

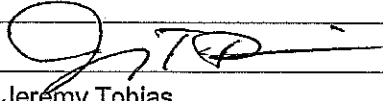
Email To **localplan@csd.ca.gov**

Contact for Questions

Agency Name	Community Action Partnership of Kern
Contact Person	Loretta S. Andrews
Title	Energy Program Manager
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Participation Acceptance

Our agency is interested in participating in the DOE ARRA Program. We certify that we have the capacity to provide the required services within our service territory as outlined in the Local Plan.

Signature	
Name	Jeremy Tobias
Title	Executive Director
Phone Number	661-336-5263
Email	jtobias@capk.org
Date	1/7/10

CSD Approval

Approved by	
Approval Date	

DOE ARRA Amended Local Plan

Instructions

It is important to first read the DOE ARRA Local Plan Instructions provided as a separate document before completing this plan.

General Plan

Describe your current progress towards your local plan goals and ramp-up to increase capacity and outreach in anticipation of receiving the DOE ARRA Production contract.

We have hired eight Weatherization Installers and they are attending the Basic Weatherization Class, Combustion Appliance Safety Class, Blower door and Carbon monoxide classes. We have hired one Outreach Specialist and one Fiscal Specialist with a strong background in Davis Bacon prevailing wage and certified payroll. We hired one Weatherization Data Entry Technician for processing approved applications and to enter data into the ServTraqLite reports. Three of our administrative and program staff has attended the prevailing wage conference in Long Beach on September 15 – 18. We have purchase five trucks. We have awarded contracts to our Window repair and replacement subcontractors and our Appliance repair and replacement subcontractors.

We have developed a partnership of Kathy Johnson, Resource Director for Westside Community Resource Center in Taft. Kathy will be referring clientele residing in Taft to the DOE ARRA program for weatherization services.

We have developed a partnership if the Kern @ Works work experience program through the Kern High Schools district. This program places students in jobs to gain work experience which obtaining their GED. We are using one student as a Receptionist in our Weatherization programs.

We have developed flyers promoting our weatherization programs. These flyers are mailed out along with HEAP applications to our clients. They are also distributed to clients enrolled in other programs within our agency, such as WIC, HEAD Start, Good Bank and our Family Health Clinic. We also have a banner posted at one of our local Walmart stores promoting the DOE ARRA program.

In reviewing the amount of your allocation, will you be able to build capacity enough to accept and spend the total amount for your entire service area?

Yes

If not, what % of the allocation can you accept?

N/A

For multi-county agencies, will you have the capacity to spend funds proportionate to each county's allocation and meet the 50% threshold in each county by the required deadline?

N/A

Outreach to Potential Clients

Describe how you will increase your outreach efforts to reach the necessary number of low-income clients needed to meet your ARRA production goals. If you are a multi-county agency, describe how this will be accomplished in each county.

Our agency serves approximately 80,000 unduplicated clients each year. We will be conducting outreach to these clients through:

- flyers and posters
- have our Outreach Specialist at our program sites on schedule days to conduct outreach
- develop an outreach video on the Weatherization program that will be used in waiting rooms at our WIC offices, at our Family Health Center and at county Departments such as Department of Human Services.
- Advertise the program through the local media.

In addition to the above efforts we will also be utilizing our 2-1-1 program for outreach. Our 2-1-1 program answered approximately 50,000 calls during its first year (10/1/07 – 9/3/08). Based on our current call volume we project that we will answer at least this volume of calls during the current program year. Our 2-1-1 Call Specialist will ask each caller if they would be willing to receive a follow-up call from our Weatherization staff to determine if they qualify for weatherization services. If "yes" the 2-1-1 Call Specialist will collect their contact information. A report will be provided each week to the Weatherization Manager listing the callers who wanted a follow-up.

Weatherization staff will then:

1. Call prospective client
2. verbally qualify the client
3. review with client the documentation required for application
4. send an application, via mail, to client
5. staff will then place a reminder call to client in 5 days to confirm receipt of application and to answer any questions the client might have

Our agency collaborates with many other agencies in our community. We will build on these relationships and work with our partners to assist us with outreach.

Identify the main Action Steps required to achieve the goals above utilizing specifics such as timelines, potential partners, marketing plans, etc...

The main action steps required to achieve the goals above include, developing and printing flyers and posters, distributing them to the various program sites, producing the outreach video and releasing PSAs to the media. Flyers and poster will be distributed to various program sites on an as needed basis and staff will be responsible for following up with the Program Managers on a quarterly basis to determine if more flyers are needed. Our marketing staff is currently working on the outreach video with a due date of December 2009 and the PSAs.

We have already established a process to receive referrals from our 2-1-1 program on a weekly basis. We currently have three Outreach Specialists that call clients from the 2-1-1 referral list to verbally qualify them and make an appointment to assess their home. We are in the process of hiring one additional Outreach Specialist. Each Outreach Specialist is required to submit approximately 25 applications per week for weatherization services.

Detail progress made in this arena with respect to actual, tangible achievements. Be specific with regards to dates, details, and participants.

Since August 13, we have received 350 referrals from our 2-1-1 program. In August our Outreach Specialists submitted 125 applications from the 2-1-1 list for weatherization services. We currently have a backlog of 375

weatherization applications.

In August 2009 we distributed 3,000 flyers to our Head Start program and 2,000 flyers to our Food Bank, WIC, and Family Health Center. We are currently in the process of developing a PSA for release to the media about the weatherization program.

**Outreach to
Elected
Officials**

Describe how you will increase your outreach efforts to educate, and possibly partner with, your local elected officials. If you are a multi-county agency, describe how this will be accomplished in each county.

We will increase outreach efforts to educate our local elected officials through brochures. The brochures will describe the weatherization program including the benefits of the program, eligibility criteria, how to obtain an application and documents needed for the application. It will also contain information on how to contact the program for further information.

Identify the main Action Steps required to achieve the goals above utilizing specifics such as timelines, contact people, etc...

The main steps required to achieve this goal will be to develop the brochures. We are working with our marketing department to develop the brochure and then distribute to our local elected officials.

Detail progress made in this arena with respect to actual, tangible achievements. Be specific with regards to dates, details, and participants.

We are still in the process of developing the brochures. Our marketing department has been provided information about the program.

**Outreach to
Potential
Partners and
Community**

Describe how you will increase your outreach efforts to educate and inform the community at large and create an environment that fosters partnerships in your local community. If you are a multi-county agency, describe how this will be accomplished in each county.

Through our marketing department, we will utilize the media to educate the community about the program. This will include not only PSAs but also interviews with the local media. As indicated above, we are using the 2-1-1 program to increase outreach efforts. 2-1-1 is also educating callers about the program. Since many of our callers are not aware of the weatherization program, staff will educate callers before they make a decision about a follow-up call.

We will also continue to collaborate with the many organizations that we work with in the community by sharing information about the program which they can then pass on to their clients.

Identify the main Action Steps required to achieve the goals above utilizing specifics such as timelines, contact people, etc...

The main action steps required to achieve this goal include developing a consistent message that will be delivered to the community on a regular basis (quarterly). We have also educated our 2-1-1 staff about the program so they can share this information with callers.

Detail progress made in this area with respect to actual, tangible achievements. Be specific with regards to dates, details, and participants.

Our marketing department is currently in the process of developing the message for our program and we started our media campaign in October by posting a banner at one of our local Walgreen Stores. Our Weatherization staff has provided training to the 2-1-1 staff about the program and 2-1-1 staff is educating callers about the weatherization program. To date, our Outreach Specialist has submitted 125 applications from the 2-1-1 list for weatherization services.

Quality Assurance

For each question in this section, provide a comprehensive narrative on your current processes and what changes you will make to increase the oversight of program staff and subcontractors to ensure that:

Only eligible households are served and that priority will be given to vulnerable populations and those with high energy burden per DOE regulations.

Assistance is made available to families that reside in Kern County and are income eligible according to the current income poverty guidelines. Currently residents apply for weatherization services by phones, referred from our HEAP/ECIP, referred from other programs in the agency and from other outside social service agencies. When a resident applies for weatherization, they are prescreened for eligibility. An appointment is made with the applicant for the Outreach Specialist to collect the eligibility documents, provide budget counseling, energy education, and assess their home for the installation of measures. When a resident applies for services, they are given priority points according to their household demographic, their income and their energy burden. Services are rendered to households according to their priority points.

Only feasible measures are installed, all measures billed to CSD were installed, and workmanship meets CSD standards.

Our Weatherization Coordinator currently inspects at least 25 percent of the dwellings that are weatherized. We hired 1 Inspector on August 31, 2009. He is a certified residential building and electrical Inspector. We will hire an additional Inspector when the DOE ARRA contract is approved, who has a Class B General Contractor's license. The Inspectors will be responsible for inspecting 100% of the DOE dwellings weatherized including work performed by our subcontractors to ensure that all measures were installed and the workmanship meets CSD standards.

All records meet CSD standards, billing is accurate and truthful, and reports are submitted on time.

Our agency currently employs 3 Information Systems Technicians that review the completed building check and job order sheets for each dwelling weatherized before the job is billed to CSD for reimbursement. All materials installed are recorded on a "material usage report" and charged to the appropriate contract. A monthly matrix is completed on each dwelling weatherized to collect the demographic and weatherization activity information. The Program Director reviews the files against the matrix to make sure the information is accurate. After the matrix has been reviewed, the data is entered into the EARS report. While program staff is compiling the activity section of the report, the accounting

department is compiling the expenditure section to ensure accurate and truthful billing. Our reporting process allows our reports to be submitted in a timely manner.

Describe in detail the applicable Action Items that will need to be addressed in order to achieve compliance in the above three areas. Specify how these action items will be achieved through the concepts of who is responsible, how and when the actions will occur, and why the action is important.

Action Item I – Outreach Production: Our Outreach Specialists prescreen applicants and assess their homes on a daily basis. The Outreach Specialists are required to submit at least 25 applications each week for weatherization services. Our Weatherization Coordinator is responsible for making sure this goal is met.

Action Item II – Feasible measures installed: After a work order has been completed, it is submitted to the Weatherization Coordinator to schedule an inspection. Homes that need corrections are scheduled every Friday. The work order is not reported on EARS until the correction is completed.

Action Item III – Accurate billing: One Information Systems Technician reviews each Weatherization application before it is worked. If there is a discrepancy, it is returned to the Outreach Specialist to correct. After it has been corrected, then it is submitted to the Weatherization Coordinator for weatherization services. After it has been weatherized, the work order is submitted for invoicing. Before invoicing, the work order is reviewed by the second Information Systems Technician for accuracy on measures installed. After it has been reviewed, the materials used are entered on a material usage report that is submitted to the accounting department by the 5th of each month. The third Information Systems Technician enters the demographics and work performed on a matrix report. After the matrix is completed the information is entered in the activity section of the EARS report and submitted to the accounting department by the 10th of each month. The accounting department completes the financial section of the EARS report and submits the report to CSD by the 15th of each month.

Workforce Development

Enter the total number of in-house employees currently working in CSD weatherization and HCS programs in the following positions. Count each employee only once. If only a portion of an employee's time is charged to the program, count that person as one.

Position	Total
Admin / Fiscal	17
Program Management	2
Program Support	5
Intake	0
Outreach	2
Other -	0

Enter the total number of subcontracted employees currently working in CSD weatherization and HCS programs in the following positions. Count each

subcontracted employee only once. If only a portion of an employee's time is charged to the program, count that person as one.

Position	Total
Admin / Fiscal	4
Program Management	4
Program Support	28
Intake	0
Outreach	0
Other -	0

Describe your plans for building up your in-house workforce to meet the capacity needed to perform the ARRA program.

In order to have the capacity needed to perform the ARRA program we have hired 8 Weatherization Installers, 1 Inspector, 2 Outreach Specialists and 1 Weatherization Clerk. The Weatherization Installers have been paired with an experienced Installer for on the job training. In addition to on the job training our Installers have attend training at the Stockton training center to include Basic Weatherization, CAS, Blower door and Duct Blaster.

We have also hired one DOE ARRA Inspector. He is a Certified Residential Building and Electrical Inspector. His first date of employment was August 31, 2009. He has attended the Basic Weatherization, CAS and Blower door/Duct Blaster training at the Stockton training center. Our second Inspector will be hired once the DOE ARRA contract is approved.

Describe how you will develop partnerships with local workforce investment advocates in order to achieve the objectives outlined above.

Our Energy Program is used as a job training site by the Kern High School District (KHSD) Career and Workforce Development Program. We currently received young adults and have them training at our site. KHSD is currently developing an Adult Program to assist those individuals who have lost their jobs due to the recession with job training. We see this as a great opportunity to provide training in "Green Jobs" and in build up our in-house workforce. We will continue to work very closely with KHSD.

We are also working with our local Employment Training Resource (ETR) to discuss how we can partner with them on the Green Jobs Corp project. This project seeks to provide work experience in "green jobs" for the participants of the program.

Provide a timeline that corresponds to the above workforce development plan.

We have hired the majority of staff required to implement our DOE ARRA contract and have scheduled training for the staff starting in September so that all staff would have received training and on-the-job experience prior to the contract starting.

Describe your plans for building up your workforce by outsourcing to meet the capacity needed to perform the ARRA program.

We will have four 2-man Weatherization crews that will provide weatherization and minor home repair services. We will not be building up our workforce by outsourcing.

Describe your action plan for outsourcing, including a description of the RFO/bidding process, how interested parties will be informed of this opportunity, and provide a timeline for aligning subcontractors to provide timely delivery of services. Also describe your action plan for oversight of subcontractors.

We do not outsource our weatherization and minor home repair work.

If you are not outsourcing any of your workforces, explain why.

N/A

**Other
Subcontracting**

Describe your plans for procuring of material goods and services from third parties, how the agency plans to inform interested parties within the local community of subcontracting opportunities, and your action plan for oversight of subcontractors.

We will be procuring for appliance repair and replacement and window repair and replacement. We ran an RFP in the Bakersfield Californian on August 9 – 15, 2009 as well as faxed the ad to vendors in the 2009 Yellow pages under appliance and glass sections. Prospective bidders were able to obtain the RFP from our Administrative office or by downloading the information from our website. A mandatory pre-bid conference was held on August 18, 2009 at 11:00 a.m. to discuss procedures regarding the request for proposals. A number of questions arose from this meeting which generated a Request for Information (RFI). The RFI was sent to all vendors on August 21, 2009. A public bid opening was conducted on August 25, 2009 at 2:00 p.m. Contracts were awarded October 1, 2009. Our action plan to oversee our subcontractors is to require that they have the appliances repaired within 15 working days or replaced within 20 working days. We will inspect 100% of their work. If a permit is required the City or County building Inspector will inspect the installed appliance.

**Vehicle &
Equipment over
\$5,000 per Unit**

If you are planning on charging any portion of vehicle and equipment purchases to ARRA, enter the following information related to these purchases. This will require DOE approval.

Item	Quantity	Est. Cost
½ ton extended cab long bed truck	1	35,000
Small regular cab truck	1	25,000

Barriers

Identify any barriers that you feel you may face in meeting the requirements of ARRA (subcontracting, workforce development, outreach & marketing, quality assurance and oversight, compliance with DOE requirements, fiscal requirements and reporting, performance).

None at this time.

Describe what assistance you will need from CSD.

None at this time.

Attached Document Checklist

Document	Attached?
Ramp Up Schedule	Yes
Field Staff Training Logs for Agency Staff & Subcontractors	Yes
Diagnostic Equipment Log	Yes
Disclosure of Findings	Yes
Disclosure of Legal Proceedings	Yes

Comments

Enter any comments you wish to make relative to the Local Plan and ARRA.

DOE ARRA PRIORITY PLAN NARRATIVE

Outreach

Describe in narrative format the selection process for dwellings to be weatherized and the outreach methods to be utilized to assure that eligible households are made aware of the services through DOE ARRA or any similar energy-related assistance program.

Outreach activities will occur through presentations made to community based organizations, public service announcements through the printed and electronic media, attending various community faires to show the items that are installed in the homes, and obtaining referrals from HEAP and 2-1-1 programs. When a resident apply for weatherization, we will pre-screen for eligibility. An appointment is made with the applicant for the Outreach Specialist to collect the necessary documents, provide budget counseling, energy education, and assess their home for the installation of measures. First priority will be given to households that have a health and safety issue, is a member of the vulnerable population, or have an energy burden of 25% or higher.

Reweatheringization

Describe in narrative format your selection process to ensure compliance with the DOE ARRA Reweatheringization Policy when providing services to dwellings previously weatherized from September 30, 1994 and earlier.

We have a tracking system where we have been tracking all of the units we have weatherized. Before an applicant is Outreached, the address is checked against our tracking system. If the home has been weatherized, we inform the applicant and we let them know when they can reapply for assistance.

Client Education

Describe in narrative format a description of how your client education services will be provided to include needs assessments, budget education/counseling, energy conservation and weatherization measures education. Describe how your activities are designed to target households that have not been previously serviced under a LIHEAP or DOE Weatherization program.

When the Outreach Specialist goes out to assess the dwelling, they provide the client with energy education, budget counseling, and go over the benefits of having their homes weatherized. We also give them written information on low cost/no costs energy saving suggestions and winter energy saving tips. Dwellings that have not been previously serviced under the DOE or LIHEAP contract will be considered first priority.

Training and Technical Assistance

Describe in narrative format a description of how you will provide Training and Technical Assistance to your administrative and program staff.

Three of our administrative and program staff attended the Prevailing Wage conference in on September 15 – 18, 2009. Administrative and program staff will continue to attend any trainings that are related to the DOE ARRA contract.

Leveraging

Describe in narrative format how you will leverage DOE ARRA funds with other available program funds and how much leveraging you plan on coordinating.

The Agency have nine ½ ton trucks, three small trucks, one refrigerator truck, and

one insulation truck that was purchased through our LIHEAP contract. We plan to also use these vehicles for the DOE ARRA contract.

State of California
Department of Community Services and Development
50% of FY 2009 ARRA Stimulus DOE Allocation Using Pure 3FF
Maximum Allowable Line Item Amounts

County/Service Area	Contract Number	Total Allocation	Allowable Admin	Allowable T&TA	Allowable H&S	Allowable Outreach	Allowable Intake	Allowable Client Ed
			5%	5%	25%	5%	2%	5%
Alameda Co.	09C-1801	377,147	22,861	22,898	82,847	18,857	7,543	18,857
1 Area A - City of Berkeley	09C-1802	1,941,812	117,706	117,898	426,553	97,091	38,836	97,091
2 Area B - Spectrum Community Services, Inc.*								
3 Amador/Tuolumne Service Area - Amador-Tuolumne CAA		125,019	7,578	7,590	27,463	6,251	2,500	6,251
Amador		216,625	13,131	13,152	47,586	10,831	4,333	10,831
Calaveras		220,183	13,347	13,368	48,367	11,009	4,404	11,009
Tuolumne	09C-1803	561,827	34,056	34,110	123,416	28,091	11,237	28,091
Service Area Total	09C-1804	985,949	59,765	59,861	216,581	49,297	19,719	49,297
4 Butte Co. - CAA of Butte County, Inc.								
5 Colusa Service Area - Glenn Co. Human Resource Agency		90,347	5,477	5,485	19,846	4,517	1,807	4,517
Colusa		125,723	7,621	7,633	27,617	6,286	2,514	6,286
Glenn		88,131	5,342	5,351	19,360	4,407	1,763	4,407
Trinity	09C-1805	304,201	18,440	18,469	66,823	15,210	6,084	15,210
Service Area Total	09C-1806	1,682,564	101,991	102,156	369,604	84,128	33,651	84,128
6 Contra Costa Co. - Contra Costa Employment & Human Services	09C-1807	179,101	10,856	10,874	39,343	8,955	3,582	8,955
7 Del Norte Co. - Del Norte Senior Center								
8 El Dorado Service Area - El Dorado Co. Dept. of Human Services		19,527	1,184	1,186	4,289	976	391	976
Alpine		736,685	44,655	44,727	181,826	36,834	14,734	36,834
El Dorado	09C-1808	756,212	45,839	45,913	166,115	37,810	15,125	37,810
Service Area Total	09C-1809	4,091,673	248,023	248,424	898,807	204,584	81,833	204,584
9 Fresno Co. - Fresno Co. EOC	09C-1810	784,680	47,565	47,641	172,369	39,234	15,694	39,234
10 Humboldt Co. - Redwood CAA								
11 Imperial Service Area - Campesinos Unidos, Inc.		370,564	22,462	22,499	81,401	18,528	7,411	18,528
Imperial		2,304,365	139,683	139,908	508,194	115,218	46,087	115,218
San Diego - Area A	09C-1811	2,674,929	162,145	162,407	587,595	133,746	53,498	133,746
Service Area Total								
12 Inyo Service Area - IMACA, Inc.		178,700	10,832	10,850	39,255	8,935	3,574	8,935
Inyo		159,497	9,668	9,684	35,036	7,975	3,190	7,975
Mono	09C-1812	338,197	20,500	20,534	74,291	16,910	6,764	16,910
Service Area Total	09C-1813	2,740,633	166,128	166,396	602,027	137,032	54,813	137,032
13 Kern Co. - CAP of Kern	09C-1814	494,379	29,968	30,016	108,599	24,719	9,888	24,719
14 Kings Co. - Kings Community Action Organization, Inc.								
15 Lake Service Area - North Coast Energy Services		573,390	34,757	34,813	125,955	28,670	11,468	28,670
Lake		333,733	20,230	20,282	73,310	16,687	6,675	16,687
Marin		612,400	37,122	37,182	134,524	30,620	12,248	30,620
Mendocino		229,807	13,930	13,953	50,481	11,490	4,596	11,490
Napa		657,013	39,826	39,890	144,324	32,851	13,140	32,851
Solano		794,898	48,184	48,262	174,613	39,745	15,898	39,745
Sonoma		632,069	38,314	38,376	138,845	31,603	12,641	31,603
Yolo	09C-1815	3,833,310	232,363	232,738	842,052	191,666	78,666	191,666
Service Area Total	09C-1816	244,686	14,832	14,856	53,750	12,234	4,894	12,234
16 Lassen Co. - Lassen Economic Development Corporation								
Los Angeles Co.	09C-1817	4,649,215	281,819	282,275	1,021,280	232,461	92,984	232,461
Area A - Decision Pending	09C-1818	5,156,396	312,560	313,067	1,132,692	257,820	103,128	257,820
Area B - Maravilla*	09C-1819	3,512,859	212,937	213,282	771,660	175,643	70,257	175,643
Area C - PACE		5,720,273	346,743	347,304	1,256,557	286,014	114,405	286,014
Area D - Decision Pending	09C-1823	145,303	8,808	8,822	31,918	7,265	2,908	7,265
21 Mariposa Co. - Mariposa Co. Dept. of Human Services								
22 Merced Service Area - Merced Co. CAA		662,392	40,152	40,217	145,506	33,120	13,248	33,120
Madera		942,804	57,149	57,242	207,103	47,140	18,858	47,140
Merced	09C-1824	1,605,196	97,301	97,459	352,609	80,260	32,104	80,260
Service Area Total	09C-1825	105,041	6,367	6,378	23,074	5,252	2,101	5,252
23 Modoc Co. - Redwood CAA	09C-1826	485,805	29,448	29,495	106,716	24,290	9,716	24,290
24 Nevada Co. - Nevada Co. Dept. of Housing & Community Services	09C-1827	2,997,522	181,699	181,993	658,458	149,876	59,950	149,876
25 Orange Co. - CAP of Orange Co.	09C-1828	498,516	30,218	30,267	109,508	24,926	9,970	24,926
26 Placer Co. - Project Go, Inc.								
27 Plumas Service Area - Plumas Co. CDC		169,434	10,270	10,287	37,219	8,472	3,389	8,472
Plumas		25,069	1,520	1,522	5,507	1,253	501	1,253
Sierra	09C-1829	194,503	11,790	11,809	42,726	9,725	3,890	9,725
Service Area Total								

State of California
Department of Community Services and Development
50% of FY 2009 ARRA Stimulus DOE Allocation Using Pure 3FF
Maximum Allowable Line Item Amounts

County/Service Area	Contract Number	Total Allocation	Allowable Admin 5%	Allowable T&TA 5%	Allowable H&S 25%	Allowable Outreach 5%	Allowable Intake 2%	Allowable Client Ed 5%
28 Riverside Co. - CAP of Riverside Co.	09C-1830	3,603,748	230,570	230,943	835,559	190,187	76,075	190,187
29 Sacramento Service Area - CRP, Inc.		3,263,118	197,799	198,119	716,800	163,156	65,262	163,156
Sacramento		318,268	19,292	19,323	69,913	15,913	6,365	15,913
Sutter		327,082	19,827	19,859	71,849	16,354	6,542	16,354
Yuba								
Service Area Total	09C-1831	3,908,468	236,918	237,301	858,562	195,423	78,169	195,423
30 San Bernardino Co. - CAP of San Bernardino Co.	09C-1832	4,473,529	271,170	271,608	982,688	223,676	89,471	223,676
31 San Diego Co. - Area B - MAAC	09C-1833	1,241,197	75,237	75,359	272,650	62,060	24,824	62,060
32 San Francisco Co. - EOC of San Francisco*	09C-1834	1,290,576	78,230	78,357	283,497	64,529	25,812	64,529
33 San Joaquin Co. - Dept. of Aging, Children's & Community Services	09C-1835	2,098,604	127,210	127,416	460,995	104,630	41,972	104,930
34 San Luis Obispo - EOC of San Luis Obispo Co.	09C-1836	563,173	34,138	34,193	123,711	28,159	11,263	28,159
35 San Mateo - CAA of San Mateo Co., Inc.*	09C-1837	898,120	54,441	54,529	197,288	44,906	17,962	44,906
36 Santa Barbara Co. - CAC of Santa Barbara Co.	09C-1838	876,362	53,122	53,208	192,508	43,818	17,527	43,818
Santa Clara County		1,978,242	119,914	120,108	434,555	98,912	39,565	98,912
37 Northern Area - Decision Pending		123,142	7,464	7,477	27,050	6,157	2,463	6,157
38 Southern Area - Decision Pending								
39 Santa Cruz Service Area - Central Coast Energy Services		1,062,636	64,413	64,517	233,427	53,132	21,253	53,132
Monterey		112,951	6,847	6,858	24,812	5,648	2,259	5,648
San Benito		673,410	40,820	40,886	147,928	33,671	13,468	33,671
Santa Cruz								
Service Area Total	09C-1841	1,848,997	112,080	112,261	406,165	92,451	36,980	92,451
40 Shasta/Tehama Service Area - SHHIP, Inc.		935,346	56,697	56,789	205,465	46,767	18,707	46,767
Shasta		386,360	23,420	23,458	84,871	19,318	7,727	19,318
Tehama								
Service Area Total	09C-1842	1,321,706	80,117	80,247	290,336	66,085	26,434	66,085
41 Siskiyou Co. - Great Northern Corporation	09C-1843	637,875	38,666	38,728	140,120	31,894	12,758	31,894
42 Stanislaus Co. - CVOC, Inc.	09C-1844	1,385,543	83,987	84,123	304,358	69,277	27,711	69,277
43 Tulare Co. - CSET, Inc.	09C-1845	2,047,686	124,124	124,324	449,810	102,384	40,954	102,384
44 Ventura Co. - Community Action of Ventura Co., Inc.	09C-1846	996,103	60,380	60,478	218,811	49,805	19,922	49,805
TOTALS		76,555,000	4,640,496	4,648,000	16,816,633	3,827,749	1,531,100	3,827,749

* Contract on hold pending outcome of enforcement action
Decision Pending = CSD seeking new contractor for service area

State of California
Department of Community Services and Development
DRAFT Example of FY 2009 ARRA Stimulus DOE Allocation Using Pure 3FF
Administration, Training & Technical Assistance, and Health & Safety

County/Service Area	A				B				C				D			
	100% Total Allocation				5% Admin				6% T&TA				5% Admin			
Alameda Co.	757,486	37,875	48,056	167,891	18,937	24,028	83,946	378,748	18,937	24,028	83,946	378,748	18,937	24,028	83,946	378,748
1 Area A - City of Berkeley	3,900,107	195,005	247,424	864,420	97,503	123,712	432,210	1,950,054	97,503	123,712	432,210	1,950,054	97,503	123,712	432,210	1,950,054
2 Area B - Spectrum Community Services, Inc.																
3 Amador/Tuolumne Service Area - Amador-Tuolumne CAA	251,099	12,555	15,930	55,654	6,278	7,965	27,827	125,550	6,278	7,965	27,827	125,550	6,278	7,965	27,827	125,550
Amador	435,089	21,754	27,602	96,433	10,877	13,801	48,217	217,545	10,877	13,801	48,217	217,545	10,877	13,801	48,217	217,545
Calaveras	442,235	22,112	28,056	98,017	11,056	14,028	49,009	221,118	11,056	14,028	49,009	221,118	11,056	14,028	49,009	221,118
Tuolumne	1,128,423	56,421	71,588	268,001	28,211	35,794	125,052	564,213	28,211	35,794	125,052	564,213	28,211	35,794	125,052	564,213
Service Area Total	1,980,267	99,013	125,629	438,906	49,507	62,815	219,453	990,134	49,507	62,815	219,453	990,134	49,507	62,815	219,453	990,134
4 Butte Co. - CAA of Butte County, Inc.																
5 Colusa Service Area - Glenn Co. Human Resource Agency	181,461	9,073	11,512	40,219	4,537	5,756	20,110	90,731	4,537	5,756	20,110	90,731	4,537	5,756	20,110	90,731
Colusa	252,513	12,626	16,020	55,967	6,313	8,010	27,984	126,257	6,313	8,010	27,984	126,257	6,313	8,010	27,984	126,257
Glenn	177,010	8,851	11,230	39,232	4,425	5,615	19,616	88,505	4,425	5,615	19,616	88,505	4,425	5,615	19,616	88,505
Trinity	610,984	30,550	38,762	135,418	15,275	19,381	67,709	305,493	15,275	19,381	67,709	305,493	15,275	19,381	67,709	305,493
Service Area Total	3,379,410	168,971	214,391	749,012	84,485	107,196	374,508	1,689,705	84,485	107,196	374,508	1,689,705	84,485	107,196	374,508	1,689,705
6 Contra Costa Co. - Contra Costa Employment & Human Services																
7 Del Norte Co. - Del Norte Senior Center	39,219	1,961	2,488	8,693	981	1,244	4,346	19,610	981	1,244	4,346	19,610	981	1,244	4,346	19,610
8 El Dorado Service Area - El Dorado Co. Dept. of Human Services	1,479,624	73,981	93,868	327,944	73,981	93,868	327,944	739,612	73,981	93,868	327,944	739,612	73,981	93,868	327,944	739,612
Alpine	1,518,843	75,942	96,356	336,336	81,181	101,477	362,658	1,518,843	81,181	101,477	362,658	1,518,843	81,181	101,477	362,658	1,518,843
El Dorado	8,218,077	410,904	521,313	1,814,544	41,090	51,369	181,454	7,799,477	41,090	51,369	181,454	7,799,477	41,090	51,369	181,454	7,799,477
Service Area Total	1,576,020	78,800	99,900	353,500	17,871	22,657	82,702	1,576,020	17,871	22,657	82,702	1,576,020	17,871	22,657	82,702	1,576,020
9 Fresno Co. - Fresno Co. EOC																
10 Humboldt Co. - Redwood CAA	744,274	37,214	46,517	161,550	4,103	5,129	18,439	744,274	4,103	5,129	18,439	744,274	4,103	5,129	18,439	744,274
Imperial Service Area - Campesinos Unidos, Inc.	1,039,211	51,961	64,951	231,411	12,992	16,240	59,723	1,039,211	12,992	16,240	59,723	1,039,211	12,992	16,240	59,723	1,039,211
San Diego - Area A	3,919,341	195,967	244,959	864,420	97,503	123,712	432,210	3,919,341	97,503	123,712	432,210	3,919,341	97,503	123,712	432,210	3,919,341
Service Area Total	1,039,211	51,961	64,951	231,411	12,992	16,240	59,723	1,039,211	12,992	16,240	59,723	1,039,211	12,992	16,240	59,723	1,039,211
12 Inyo Service Area - IMACA, Inc.																
Inyo	1,039,211	51,961	64,951	231,411	12,992	16,240	59,723	1,039,211	12,992	16,240	59,723	1,039,211	12,992	16,240	59,723	1,039,211
Monterey	1,039,211	51,961	64,951	231,411	12,992	16,240	59,723	1,039,211	12,992	16,240	59,723	1,039,211	12,992	16,240	59,723	1,039,211
Service Area Total	1,039,211	51,961	64,951	231,411	12,992	16,240	59,723	1,039,211	12,992	16,240	59,723	1,039,211	12,992	16,240	59,723	1,039,211
13 Kern Co. - Kern Co. EOC																
14 Kings Co. - Kings Co. EOC																
15 Lake Service Area - Lake County EOC																
Lake	1,151,648	57,582	73,061	255,251	11,385	14,231	50,766	1,151,648	11,385	14,231	50,766	1,151,648	11,385	14,231	50,766	1,151,648
Mariposa	670,299	33,515	42,524	148,565	16,758	21,262	74,283	670,299	16,758	21,262	74,283	670,299	16,758	21,262	74,283	670,299
Mendocino	1,223,998	61,500	78,032	272,617	30,750	39,016	136,308	1,223,998	30,750	39,016	136,308	1,223,998	30,750	39,016	136,308	1,223,998
Napa	461,566	23,078	29,282	102,302	11,539	14,641	51,151	461,566	11,539	14,641	51,151	461,566	11,539	14,641	51,151	461,566
Solano	1,319,602	65,980	83,716	292,477	32,990	41,858	146,238	1,319,602	32,990	41,858	146,238	1,319,602	32,990	41,858	146,238	1,319,602
Sonoma	1,596,543	79,827	101,285	353,858	39,914	50,643	176,929	1,596,543	39,914	50,643	176,929	1,596,543	39,914	50,643	176,929	1,596,543
Yolo	1,269,503	63,475	80,538	281,373	28,211	35,794	125,052	1,269,503	28,211	35,794	125,052	1,269,503	28,211	35,794	125,052	1,269,503
Service Area Total	7,699,159	384,957	488,438	1,706,441	192,480	244,220	853,220	7,699,159	192,480	244,220	853,220	7,699,159	192,480	244,220	853,220	7,699,159
16 Lassen Co. - Lassen Economic Development Corporation																
Service Area Total	491,448	24,572	31,178	108,925	12,286	15,589	54,462	491,448	12,286	15,589	54,462	491,448	12,286	15,589	54,462	491,448

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Administration, Training & Technical Assistance, and Health & Safety

County/Service Area		A				B				C				D			
		100% Total Allocation	Allowable Admin 5%	Allowable T&TA 6%	Allowable H&S (A-B-C+25%)	50% of Total Allocation	Allowable Admin 5%	Allowable T&TA 6%	Allowable H&S (A-B-C+25%)	50% of Total Allocation	Allowable Admin 5%	Allowable T&TA 6%	Allowable H&S (A-B-C+25%)				
Los Angeles Co.																	
17	Area A - CES	9,337,892	466,895	592,400	2,069,649	4,668,946	233,447	296,200	1,034,825	5,178,264	258,913	328,510	1,147,710	3,527,768	176,388	223,803	781,894
18	Area B - Maravilla	10,356,556	517,828	657,026	2,295,426	5,178,264	258,913	328,510	1,147,710	3,527,768	176,388	223,803	781,894	1,849,806	92,490	117,352	409,991
19	Area C - PACE	7,055,536	352,777	447,606	1,563,788	1,934,653	96,733	122,735	428,796	1,960,092	98,005	124,349	434,435	1,849,806	92,490	117,352	409,991
20	Area D (To be divided among CES, Maravilla & PACE)					1,934,653	96,733	122,735	428,796	1,960,092	98,005	124,349	434,435	1,934,653	96,733	122,735	428,796
	• CES (Interim)					1,960,092	98,005	124,349	434,435	1,960,092	98,005	124,349	434,435	1,960,092	98,005	124,349	434,435
	• Maravilla (Interim)					1,960,092	98,005	124,349	434,435	1,960,092	98,005	124,349	434,435	1,960,092	98,005	124,349	434,435
	• PACE (Interim)					1,960,092	98,005	124,349	434,435	1,960,092	98,005	124,349	434,435	1,960,092	98,005	124,349	434,435
	Service Area Total	11,488,100	574,455	728,873	2,546,443	5,744,551	287,228	364,436	1,273,222	5,744,551	287,228	364,436	1,273,222	5,744,551	287,228	364,436	1,273,222
21	Mariposa Co. - Mariposa Co. Dept. of Human Services	291,840	14,592	18,514	64,684	145,920	7,296	9,257	32,342	145,920	7,296	9,257	32,342	145,920	7,296	9,257	32,342
22	Merced Service Area - Merced Co. CAA	1,330,406	66,520	84,402	294,871	665,203	33,260	42,201	147,436	665,203	33,260	42,201	147,436	665,203	33,260	42,201	147,436
	Madera	1,893,611	94,681	120,131	419,700	946,806	47,340	60,066	209,850	946,806	47,340	60,066	209,850	946,806	47,340	60,066	209,850
	Merced	3,224,017	161,201	204,533	714,571	1,612,009	80,600	102,267	357,286	1,612,009	80,600	102,267	357,286	1,612,009	80,600	102,267	357,286
	Service Area Total	210,974	10,549	13,384	46,760	105,487	5,274	6,692	23,380	105,487	5,274	6,692	23,380	105,487	5,274	6,692	23,380
23	Modoc Co. - Redwood CAA	975,734	48,787	61,901	216,282	487,867	24,393	30,950	108,131	487,867	24,393	30,950	108,131	487,867	24,393	30,950	108,131
24	Nevada Co. - Nevada Co. Dept. of Housing & Community Services	6,020,487	301,024	381,942	1,334,380	3,010,244	150,512	190,971	667,190	3,010,244	150,512	190,971	667,190	3,010,244	150,512	190,971	667,190
25	Orange Co. - CAP of Orange Co.	1,001,264	50,063	63,521	221,920	500,632	25,032	31,760	110,960	500,632	25,032	31,760	110,960	500,632	25,032	31,760	110,960
26	Placer Co. - Project Go, Inc.																
27	Plumas Service Area - Plumas Co. CDC	340,306	17,015	21,589	75,426	170,153	8,508	10,795	37,713	170,153	8,508	10,795	37,713	170,153	8,508	10,795	37,713
	Plumas	50,350	2,518	3,194	11,160	25,175	1,259	1,597	5,580	25,175	1,259	1,597	5,580	25,175	1,259	1,597	5,580
	Sierra	390,656	19,533	24,783	86,585	195,328	9,767	12,392	43,292	195,328	9,767	12,392	43,292	195,328	9,767	12,392	43,292
	Service Area Total	7,639,783	381,989	484,671	1,693,281	3,819,892	190,995	242,336	846,640	3,819,892	190,995	242,336	846,640	3,819,892	190,995	242,336	846,640
28	Riverside Co. - CAP of Riverside Co.																
29	Sacramento Service Area - CRP, Inc.	6,553,933	327,697	415,784	1,452,613	3,276,967	163,848	207,892	726,307	3,276,967	163,848	207,892	726,307	3,276,967	163,848	207,892	726,307
	Sacramento	639,238	31,962	40,554	141,681	319,619	15,981	20,277	70,840	319,619	15,981	20,277	70,840	319,619	15,981	20,277	70,840
	Sutter	656,941	32,847	41,677	145,604	328,471	16,424	20,838	72,802	328,471	16,424	20,838	72,802	328,471	16,424	20,838	72,802
	Yuba																
	Service Area Total	7,850,112	392,506	498,015	1,739,898	3,925,057	196,253	249,007	869,949	3,925,057	196,253	249,007	869,949	3,925,057	196,253	249,007	869,949
30	San Bernardino Co. - CAP of San Bernardino Co.	8,985,030	449,252	570,014	1,991,441	4,492,515	224,626	285,007	995,721	4,492,515	224,626	285,007	995,721	4,492,515	224,626	285,007	995,721
31	San Diego Co. - Area B - MAAC	2,492,928	124,646	158,152	552,533	1,246,464	62,323	79,076	276,266	1,246,464	62,323	79,076	276,266	1,246,464	62,323	79,076	276,266
32	San Francisco Co. - EOC of San Francisco	2,592,106	129,605	164,444	574,514	1,296,053	64,803	82,222	287,257	1,296,053	64,803	82,222	287,257	1,296,053	64,803	82,222	287,257
33	San Joaquin Co. - Dept. of Aging, Children's & Community Services	4,215,022	210,751	267,403	934,217	2,107,511	105,376	133,701	467,109	2,107,511	105,376	133,701	467,109	2,107,511	105,376	133,701	467,109
34	San Luis Obispo - EOC of San Luis Obispo Co.	1,131,126	56,556	71,759	250,703	565,563	28,278	35,880	125,351	565,563	28,278	35,880	125,351	565,563	28,278	35,880	125,351
35	San Mateo - CAA of San Mateo Co., Inc.	1,803,864	90,193	114,438	399,808	901,932	45,097	57,219	199,904	901,932	45,097	57,219	199,904	901,932	45,097	57,219	199,904
36	Santa Barbara Co. - CAC of Santa Barbara Co.	1,760,163	88,008	111,665	390,123	880,082	44,004	55,833	195,061	880,082	44,004	55,833	195,061	880,082	44,004	55,833	195,061
	Santa Clara County																
37	Northern Area - CAA of San Mateo Co., Inc. (Interim)	3,973,276	198,664	252,066	880,637	1,986,638	99,332	126,033	440,318	1,986,638	99,332	126,033	440,318	1,986,638	99,332	126,033	440,318
38	Southern Area - Central Coast Energy Services (Interim)	247,328	12,366	15,691	54,818	123,664	6,183	7,845	27,409	123,664	6,183	7,845	27,409	123,664	6,183	7,845	27,409
39	Santa Cruz Service Area - Central Coast Energy Services																
	Monterey	2,134,291	106,715	135,400	473,044	1,067,146	53,357	67,700	236,522	1,067,146	53,357	67,700	236,522	1,067,146	53,357	67,700	236,522
	San Benito	226,862	11,343	14,392	50,282	113,431	5,672	7,196	25,141	113,431	5,672	7,196	25,141	113,431	5,672	7,196	25,141
	Santa Cruz	1,352,536	67,627	85,805	299,776	676,268	33,813	42,903	149,888	676,268	33,813	42,903	149,888	676,268	33,813	42,903	149,888
	Service Area Total	3,713,689	185,685	235,597	823,102	1,856,845	92,842	117,799	411,551	1,856,845	92,842	117,799	411,551	1,856,845	92,842	117,799	411,551

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	County/Service Area	A B C D			
		100% Total Allocation	Allowable Admin 5%	Allowable T&TA 5%	Allowable H&S (A-B-C)25%
40	Shasta/Tehama Service Area - SHHIP, Inc.				
	Shasta	1,878,631	93,932	119,181	416,380
	Tehama	775,999	38,800	49,230	171,992
	Service Area Total	2,654,630	132,732	168,411	588,372
41	Siskiyou Co. - Great Northern Corporation	1,281,164	64,058	81,278	283,957
42	Stanislaus Co. - CVOC, Inc.	2,782,846	139,142	176,545	616,790
43	Tulare Co. - CSET, Inc.	4,112,752	205,638	260,915	911,550
44	Ventura Co. - Community Action of Ventura Co., Inc.	2,000,661	100,033	126,923	443,426
TOTALS		153,759,804	7,687,990	9,754,588	34,079,307

	County/Service Area	A B C D			
		50% of Total Allocation	Allowable Admin 5%	Allowable T&TA 5%	Allowable H&S (A-B-C)25%
	Shasta	939,316	46,966	59,591	208,190
	Tehama	388,000	19,400	24,615	85,996
	Service Area Total	1,327,316	66,366	84,206	294,186
	Siskiyou Co.	640,582	32,029	40,639	141,979
	Stanislaus Co.	1,391,423	69,571	88,272	308,395
	Tulare Co.	2,056,376	102,819	130,457	455,775
	Ventura Co.	1,000,331	50,017	63,461	221,713
TOTALS		76,879,902	3,843,999	4,877,294	17,039,652

DOE ARRA Amended Local Plan – Addendum 1 Cover Page

Due Date No later than 10 working days after the approval of the Davis-Bacon Plan

Email to Your field representative

Contact for Questions

Agency Name	Community Action Partnership of Kern
Contact Person	Loretta S. Andrews
Title	Energy Program Manager
Phone Number	661-336-5283
Email	landrew@capk.org

CSD Approval

Approved by	
Approval Date	

DOE ARRA Amended Local Plan – Addendum 1

Instructions

If you need additional funding for intake, outreach and/or client education, you must provide justification for the increased need. If you do not need any additional funding, enter zero under the first question for each expense line item below.

Additional Intake Justification

Intake is currently limited to 2% of your total contract. How much additional funding will you need to support expanded or different approaches for carrying out intake services? (Enter the dollar amount.)

-0-

If you are requesting additional funds, describe the differences in strategy and design for delivering intake as compared to what you proportionately spend in a normal year.

Additional Outreach Justification

Outreach is currently limited to 5% of your total contract. How much additional funding will you need to support expanded or different approaches for carrying out outreach services? (Enter the dollar amount.)

-0-

If you are requesting additional funds, describe the differences in strategy and design for delivering outreach as compared to what you proportionately spend in a normal year.

Additional Client Education Justification

Client Education is currently limited to 5% of your total contract. How much additional funding will you need to support expanded or different approaches for carrying out client education services? (Enter the dollar amount.)

-0-

If you are requesting additional funds, describe the differences in strategy and design for delivering client education as compared to what you proportionately spend in a normal year.

EXHIBIT B
(Standard Agreement)

(2009 DOE WAP AMENDMENT 2)

DOE ARRA LOCAL PLAN - ADDENDUM II

RAMP UP SCHEDULE

Agency: CAPK

	2009	2010	2011	2012
	1	2	3	4
Unit Production by County	Total			
2299	0	0	275	264
	0			
	0			
	0			
	0			
	0			
	0			
Total	2299	0	275	264
Total Expenditures by County	Total			
5,504,529	100%	0%	12%	11%
	0%			
	0%			
	0%			
	0%			
	0%			
	0%			
Total	100%	0%	12%	11%
Job Creation - Agency	Total			
Admin / Fiscal	1	1		
Program Management	0			
Program Support	3	2	1	
Intake	1			
Outreach	0			
Field Supervision	0			
Assessors / Inspectors	2	1	1	
Crew Leaders	0			
Crew Members	8			
Other -	0			

EXHIBIT B
(Standard Agreement)

(2009 DOE WAP AMENDMENT 2)

RAMP UP SCHEDULE

Agency: CAPK

	2009				2010				2011				2012			
	1/1 - 3/31	4/1 - 6/30	7/1 - 9/30	10/1 - 12/31	1/1 - 3/31	4/1 - 6/30	7/1 - 9/30	10/1 - 12/31	1/1 - 3/31	4/1 - 6/30	7/1 - 9/30	10/1 - 12/31	1/1 - 3/31	4/1 - 6/30	7/1 - 9/30	10/1 - 12/31
Total	15	4	1	1	1	0	0	0	0	0	0	0	0	0	0	0
Job Creation - Subcontractors	Total	7/1 - 9/30	10/1 - 12/31	1/1 - 3/31	4/1 - 6/30	7/1 - 9/30	10/1 - 12/31	1/1 - 3/31	4/1 - 6/30	7/1 - 9/30	10/1 - 12/31	1/1 - 3/31	4/1 - 6/30	7/1 - 9/30	10/1 - 12/31	1/1 - 3/31
Basic Weatherization	0															
Specialty	0															
Other -	10		5		5											
Other -	0															
Total	10	0	5	5	5	0	0	0	0	0	0	0	0	0	0	0
Vehicle & Equipment Purchases	Total	7/1 - 9/30	10/1 - 12/31	1/1 - 3/31	4/1 - 6/30	7/1 - 9/30	10/1 - 12/31	1/1 - 3/31	4/1 - 6/30	7/1 - 9/30	10/1 - 12/31	1/1 - 3/31	4/1 - 6/30	7/1 - 9/30	10/1 - 12/31	1/1 - 3/31
Vehicles	2				2%											
Equipment -	0															
Equipment -	0															
Equipment -	0															
Equipment -	0															
Total	2	0	0	0.02	0	0	0	0	0	0	0	0	0	0	0	0

Comments:

Instructions

- These schedules replace all previous ones submitted as part of the DOE ARRA Local Plan.
- CSD will be reviewing the aggregate totals on a statewide basis to determine if the State will attain the 30% of estimated completed dwellings by 9/30/10.
- If agency can not forecast any activity in the 3rd quarter (Jan - Mar 2010), specific reasons must be given in the comments section above. Please bear in mind that DOE and the administration have expressed that they want states to spend out as quickly as possible and that each agency should put their best estimate forward.
- Base estimates for unit production on current DOE measures, reimbursement rates and historical data.
- The formulas for calculating the average cost per unit and the health and safety measure maximum are included in this addendum.

Expenditures by County -

- Enter the name of each county in your service territory on separate lines.
- For each county, enter the percentage of funds you plan to expend by the end of each quarter.

Unit Production By County -

- Enter the name of each county in your service territory on separate lines.
- For each county, enter the number of units you plan to complete by the end of each quarter.

Job Creations - Agency -

- Enter the number of employees by category that you estimate will be hired each quarter.

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- Categories - If a new hire fits into more than one category, count the person only once. Place them in the category that requires the most training per the proposed training coursework in the instructions.

Job Creations - Subcontractors

- Enter the estimated number of jobs that will be created by contracting with subcontractors for both basic wx and specialty work.

- To help determine the number of jobs, base your estimate as if you were doing a direct hire rather than subcontracting.

Vehicle & Equipment Purchases over \$5,000 per Unit

- Enter the quantity of vehicles and equipment in the quarter you are planning to make the purchases even if only a portion of the purchase will be charged to ARRA.

Note: Although this sheet is protected, there is no password. To remove the protection, go to Tools, choose Protection and lastly choose Unprotect Sheet.

